

# **READINGTON TOWNSHIP BOARD OF EDUCATION**

Virtual Meeting  
Regular Meeting 7:00 p.m.  
January 19, 2021

## **AGENDA**

**Mission Statement:** We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting remotely on January 19, 2021 at its regularly scheduled time. Due to the current public health pandemic, the members of the public who wish to attend the meeting are encouraged to do so virtually by going to [meet.google.com/cpc-esbi-ejd](https://meet.google.com/cpc-esbi-ejd) or joining by phone: (US)+1 669-244-0044 PIN: 637 006 488#. The agenda and all materials for the Board meeting appear on the Board web page.

### **I. CALL TO ORDER BY BOARD PRESIDENT– OPEN PUBLIC MEETINGS ACT**

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

#### **ROLL CALL:**

Dr. Camille Cerciello		Anthony Emmons		Elizabeth Fiore	
Carolyn Podgorski		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Carol Hample		Laura Simon	

### **II. FLAG SALUTE**

### **III. SUPERINTENDENT'S REPORT**

- Highlight: Holland Brook School
- Recognition of Lindsay Salaj
- COVID-19 Updates and Next Steps

### **IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

#### **0167 PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

### **V. CORRESPONDENCE**

- Email J.B. - Thank you

- Email R.F. - Social Studies
- Email T.K. - Next Steps

## VI. BOARD ACTION

### A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.03

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

- 1.01 December 2020 Enrollment and Drill Reports  
(Attachment 1.01)

- 1.02 Motion to accept the HIB report and affirm the Superintendent's decision:

CASE NUMBER	SCHOOL	DATE	FINDINGS OF HARASSMENT INTIMIDATION OR BULLYING
1	TBS	11/10/2020	No

- 1.03 **WHEREAS**, Readington Township School District was scheduled to undergo a comprehensive NJQSAC review in the 2020-2021 school year and the board approved submission of documentation on December 8, 2020 to proceed with said review; and

**WHEREAS**, on December 23, 2020, the Governor of New Jersey signed law A-4975 allowing board of education's that were previously certified as high performing during a NJQSAC review in the 2017-2018 school year to either defer their 2020-2021 review in entirety until the 2023-2024 school year or optionally request the continuation of a NJQSAC review in the 2020-2021 school year; and

**WHEREAS**, Readington Township School District underwent a comprehensive NJQSAC review in 2017-2018 and was certified as high performing; and

**WHEREAS**, Readington Township School District believes undergoing a comprehensive NJQSAC review in the 2020-2021 school year shall be beneficial as a whole to determine strengths and weaknesses in our processes; and

**NOW, THEREFORE, IT BE RESOLVED** the board approves the Superintendent of Schools to request the continuation of a comprehensive NJQSAC review for the 2020-2021 school year formally with the County Office as originally approved on December 8, 2020.

Roll Call:

Dr. Cerciello\_\_\_ Mr. Emmons\_\_\_ Mrs. Fiore\_\_\_ Mrs. Podgorski\_\_\_ Mr. Saunders\_\_\_ Mr. Wallace\_\_\_ Mr. Zwerling\_\_\_ Mrs. Hample\_\_\_ Mrs. Simon\_\_\_

### B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.03

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

- 2.01 Motion to approve the Reorganization Meeting Minutes January 5, 2021.

- 2.02 Motion to approve the Special Meeting Minutes January 5, 2021.

- 2.03 Motion to approve the Special Meeting Executive Session Minutes January 5, 2021.

Roll Call:

Dr. Cerciello\_\_\_ Mr. Emmons\_\_\_ Mrs. Fiore\_\_\_ Mrs. Podgorski\_\_\_ Mr. Saunders\_\_\_ Mr. Wallace\_\_\_ Mr. Zwerling\_\_\_ Mrs. Hample\_\_\_ Mrs. Simon\_\_\_

### C. FINANCE/FACILITIES

#### Committee Report

3. Motion to adopt 3.01 - 3.09

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

- 3.01 Motion to approve the Bill List for the period from December 10, 2020 through January 20, 2021 for a total amount of \$2,694,920.24.  
(Attachment 3.01)

- 3.02 Motion to approve District Travel Schedule as of January 19, 2021 for a total amount of \$7,040.90.  
(Attachment 3.02)

- 3.03 Motion to ratify and approve **Payroll** for the month of **November 2020** for a total amount of **\$2,045,506.62**.  
(Attachment 3.03-3.03a)
- 3.04 Motion to ratify and approve the following **Account Transfers** for **November 1, 2020 through November 30, 2020**.  
(Attachment 3.04 - 3.04c)
- 3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: November 30, 2020 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of November 30, 2020 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

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Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of November 30, 2020 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending November 30, 2020.  
(Attachment 3.05 & 3.05a)

- 3.06 Motion to adopt the following Resolution:

**Resolution of THE READINGTON TOWNSHIP BOARD OF EDUCATION AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSAL PURSUANT TO THE PUBLIC SCHOOL CONTRACTS LAW (N.J.S.A. 18A:18A-4.1(k.)) IN CONNECTION WITH READINGTON BOARD OF EDUCATION'S CONTRACT WITH A FOOD SERVICE MANAGEMENT COMPANY**

**WHEREAS**, Readington Township Board of Education ("RTBOE") desires to undertake the development and implementation of a Request for Proposal ("RFP") for contracting with a food service management company

**WHEREAS**, pursuant to the Department of Community Affairs Division of Local Government Services' Local Finance Notices 2008-20, dated December 3, 2008, and 2009-10, dated June 12, 2009, the Project may be procured through competitive contracting provisions of the Public Schools Contracts Law (N.J.S.A. 18A:18A-4.1(k));and

**WHEREAS**, pursuant to law, specifically, N.J.S.A. 18A:18A-4.3a, RTBOE must adopt a resolution authorizing the use of competitive contracting in the procurement of the food services management Co., and the issuance of the RFP;

**NOW, THEREFORE, BE IT RESOLVED by the Readington Township Board of Education, as follows:**

1. The aforesaid recitals are incorporated herein as if set forth at length.
  2. The Business Administrator, is hereby authorized, on behalf of RTBOE, to issue the RFP utilizing the competitive contracting process in compliance with the Public School Contracts Law, and from time to time may issue any addenda thereto as deemed necessary.
- 3.07 Motion to approve an Emergency SSO FSMC Breakfast Cost Reimbursable Contract for the 2020-2021 school year to allow for breakfast to be served retroactively to November 2020 through June 2021 to students.
- 3.08 Motion to approve the following Resolution:

**WHEREAS**, the Readington Township Board of Education is in receipt of the Comprehensive Annual Financial Report FY 2019-20 (CAFR) and the Auditor's Management Report as prepared and submitted by Bedard, Kurowicki & Co., CPA and

**WHEREAS**, the Board of Education is required to accept the report and approve the corrective action plans for any recommendations from the auditing firm,

**NOW, THEREFORE, BE IT RESOLVED** that the Readington Township Board of Education accepts and files with the Department of Education the Comprehensive Annual Financial Report and Management

Report on Administrative Compliance and Performance for the Fiscal Year Ended June 30, 2020. No Corrective Action Plan is recommended.

- 3.09 Motion to approve the Business Administrator to solicit bids for a Holland Brook School and Readington Middle School roofing project and bleacher replacement at Readington Middle School for the 2021-2022 school year.

Roll Call:

Dr. Cerciello\_\_ Mr. Emmons\_\_ Mrs. Fiore\_\_ Mrs. Podgorski\_\_ Mr. Saunders\_\_ Mr. Wallace\_\_ Mr. Zwerling\_\_ Mrs. Hample\_\_ M.Simon\_\_

## D. EDUCATION/TECHNOLOGY

### Committee Report

4. Motion to adopt 4.01 - 4.11  
Motion\_\_\_\_\_ 2<sup>nd</sup>\_\_\_\_\_
- 4.01 Motion to approve the Integrated Preschool Program tuition rate of \$400.00 per child, per month (no increase) with a transportation option for an additional amount of \$100.00 round trip per month/per family or \$50.00 one way per month/per family, for the 2021-2022 school year.
- 4.02 Motion to approve non-resident student tuition rate of \$420.00, per month (no increase), for the 2021-2022 school year.
- 4.03 Motion to approve the Special Education Extended School Year Autism, LLD, Behavioral Disabilities, Extended Day Preschool, and Life Skills classes to occur Monday through Thursday from 9:00 a.m. - 1:00 p.m. from July 6, 2021 through August 5, 2021.
- 4.04 Motion to approve the Special Education Extended School Year Literacy and Preschool Disabled classes to occur Monday through Thursday from 9:00 a.m. - 11:00 a.m. from July 6, 2021 through July 29, 2021.
- 4.05 Motion to provide an additional 19 hours to the Extended School Year program to occur Monday through Thursday from July 6, 2021 - July 29, 2021, one hour per day for COVID-19 recovery services.
- 4.06 Motion to accept the Superintendent's recommendation and approve the following college student placement in the ReadingtonTownship School District for school year 2020-2021 as follows:

STUDENT	SCHOOL/PROGRAM	COOPERATING TEACHER/SCHOOL	EFFECTIVE DATES
Alexandra Collado	Rutgers University/ Part Time Clinical Practice (2 days per week)	Kelly Neuberger/HBS Julie Karus/HBS	Spring Semester 2021

- 4.07 Motion to amend motion 4.06 from the December 8, 2020 agenda to the following:  
Motion to apply for and accept additional CARES funding in the amount of \$2,196.00 for a revised total of \$42,391.00 due to the state revised allocation.
- 4.08 Motion to amend the 2020-2021 IDEA Preschool grant to transfer \$2,000.00 in funding:  
From: 200-500 Staff Travel/Professional Development  
To: 100-600 Student Instructional Supplies
- 4.09 Motion to ratify and approve home instruction for student H-202101 effective January 7, 2021 through May 31, 2021. Services to be provided by LearnWell at a rate of \$48.00 per hour for 5 hours per week.
- 4.10 Motion to approve Integrated Speech Pathology, LLC as consultants to provide speech services for the 2020-2021 school year at a rate of \$100.00 per 30 minutes not to exceed \$3,000.00.
- 4.11 Motion to approve the following books for the 2020-2021 school year:

BOOK TITLE	GRADE
Frida Kahlo Artist and Activist	Grade 6

12 Adventurers with Disabilities	Grade 6
12 Athletes with Disabilities	Grade 6
12 Artists with Disabilities	Grade 6
12 Journalists and Media Personalities with Disabilities	Grade 6
12 Entertainers with Disabilities	Grade 6
12 Scientists with Disabilities	Grade 6
12 Political Leaders with Disabilities	Grade 6
12 Business Leaders with Disabilities	Grade 6
Scientists and Their Discoveries	Grade 6
Greta Thunberg: Climate Crisis Activist	Grade 6
James Baldwin: Novelist & Critic	Grade 8
Rachel Maddow: Primetime Political Commentator	Grade 8
World without Fish	Grade 8
Can Your Outfit Change the World	Grade 8
Prairie Lotus	Grade 8

Roll Call:

Dr. Cerciello\_\_ Mr. Emmons\_\_ Mrs. Fiore\_\_ Mrs. Podgorski\_\_ Mr. Saunders\_\_ Mr. Wallace\_\_ Mr. Zwerling\_\_ Mrs. Hample\_\_ Mrs. Simon\_\_

## E. PERSONNEL Committee Report

### 5. Motion to adopt 5.01 - 5.06

Motion\_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

### 5.01 Motion to accept the Superintendent's recommendation and ratify the following **Substitute Teachers/Aides/Nurses/Bus Drivers** paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Doug Radziewicz	Substitute Teacher/Aide
Kenneth Cubillas	Substitute Teacher/Aide
Angela Karas	Substitute Teacher/Aide

### 5.02 Motion to accept and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Doug Radziewicz	Teacher/Music (RMS) 20-01-D2/agx	\$63,025.00 MA Step 4 (prorated)	January 20, 2021

Lynda Breckinridge	Aide/Special Education (TBS) 30-03-D3-awk	\$23.16/hr Aide C Step 14 (prorated)	January 20, 2021
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5.03 Motion to ratify and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Sam Kohn	Bus Driver (District) 80-06/D6/aoa	\$25.50/hr. Bus Driver Step 5 (Prorated)	*On or about January 11, 2021

\* pending satisfactory completion of employment requirements

5.04 Motion to accept the following retirement with appreciation for her years of service:

NAME	POSITION	EFFECTIVE DATE
Erica Winebrenner	Speech/Language Specialist (TBS) 20-03-02/akh	June 30, 2021

5.05 Motion to accept the following resignation:

NAME	POSITION	EFFECTIVE DATE
Christy Kilpatrick	Aide/Special Education (TBS) 30-03-D3-awk	January 8, 2021

5.06 Motion to accept the Superintendent's recommendation and approve extended other leave in accordance with the RTEA contract Article XII, section F for the following staff members:

EMPLOYEE	DATE
# 2147	April 15, 2021
# 6660	June 30, 2021

Roll Call:

Dr. Cerciello\_\_ Mr. Emmons\_\_ Mrs. Fiore\_\_ Mrs. Podgorski\_\_ Mr. Saunders\_\_ Mr. Wallace\_\_ Mr. Zwerling\_\_ Mrs. Hample\_\_ Mrs. Simon\_\_

## F. COMMUNICATION

### Committee Report

6. Motion to adopt 6.01

Motion\_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

6.01 Motion to approve the following policies and regulations for second reading:  
(Attachment 6.01)

- Policy 1620 - Administrative Employment Contracts
- Policy 2431 - Athletic Competition
- Regulation 2431.1 - Emergency Procedures for Sports and Other Athletic Activity
- Policy 2464 - Gifted and Talented
- Policy 5330.05 - Seizure Action Plan
- Policy 5610 - Suspension
- Regulation 5610 - Suspension
- Policy 5620 - Expulsion
- Policy 7510 - Use of School Facilities
- Policy 8420 - Emergency and Crisis Situations

Roll Call:

Dr. Cerciello\_\_ Mr. Emmons\_\_ Mrs. Fiore\_\_ Mrs. Podgorski\_\_ Mr. Saunders\_\_ Mr. Wallace\_\_ Mr. Zwerling\_\_ Mrs. Hample\_\_ Mrs. Simon\_\_

## **VII. UNFINISHED BUSINESS**

## **VIII. NEW BUSINESS FROM BOARD**

- Green Committee Report

## **IX. OPEN TO THE PUBLIC**

## **X. EXECUTIVE SESSION**

Motion\_\_\_\_\_ 2<sup>nd</sup>\_\_\_\_\_

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss legal matters and Superintendent evaluation (mid-year) for approximately 30 minutes at which time the Board expects to return to Public Session where action may be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call:

Dr. Cerciello\_\_ Mr. Emmons\_\_ Mrs. Fiore\_\_ Mrs. Podgorski\_\_ Mr. Saunders\_\_ Mr. Wallace\_\_ Mr. Zwerling\_\_ Mrs. Hample\_\_ Mrs. Simon\_\_

## **XI. ADJOURNMENT**

Motion\_\_\_\_\_ 2<sup>nd</sup>\_\_\_\_\_

**Motion to adjourn at:**

Roll Call:

Dr. Cerciello\_\_ Mr. Emmons\_\_ Mrs. Fiore\_\_ Mrs. Podgorski\_\_ Mr. Saunders\_\_ Mr. Wallace\_\_ Mr. Zwerling\_\_ Mrs. Hample\_\_ Mrs. Simon\_\_